

Information regarding your organization

- ✓ Name of the organization
- ✓ The organization's main area of activity
- ✓ Contact of the organization
- ✓ Address
- ✓ Country where the organization is registered
- ✓ Year when the organization was registered
- ✓ Website address
- ✓ E-mail address to the contact of the organization
- ✓ Organizational form
- ✓ Registration number

Who can apply?

- ✓ Non-profit organizations
- ✓ Private person if the application is related to a non-profit organization

The application needs to be written in English.

If a grant for the same projects also is applied for from another financier, this needs to be stated in the application.

There is no VAT on the grant.

Terms and Conditions

Budget

The budget should be in Swedish crowns (SEK), rounded to thousands.

Estimated total costs for the project and specified per budget year. Enter direct costs associated with the project, such as salaries (including social security contributions), travels, materials, and other costs.

Regarding salary costs, it is necessary to state what type of task assignment and what percentage the service refers to for a full-time position.

GCF contributes a maximum of 20 percent regarding indirect costs, such as management fee, overhead, rent, and administrative costs. This is added on the requested grant.

The grant cannot be used to cover costs for fines, legal dispute, alcoholic beverages, evaluation of the project, and equipment (such as computer, mobile phone, printer). GCF does not finance building-up of the applicant's secretariat and technical platforms.

Only with GCFs written consent, the grant may be used for salaries and benefits to related parties to persons representing the recipient and persons responsible for the organization.

In the case of grants from another financier, this needs to be stated in the budget.

To facilitate an assessment of the reasonableness of the budget, the calculation can advantageously be clarified with a descriptive budget motivation.

If the budget is set up in a different currency than SEK, GCF will not be responsible for the exchange rate fluctuations if not otherwise mutually agreed upon.

Agreement

Those who are chosen to receive grants, GCF will enter into a written agreement. The agreement will contain project partners' commitments, conditions regarding the right to project results and background information and other matters of importance to the cooperation. The agreement needs to be signed by an authorized person. If several parties are applying together, it is the main applicant with whom GCF signs an agreement.

Changes during the project

If the project can no longer be carried out or if the project can not be carried out according to the agreed schedule, the recipients need to notify GCF immediately.

Reallocation of funds between budget lines up to 10 percent is allowed, but the changes need to be notified to GCF. However, no reallocation of funds, allowed to budget line regarding indirect costs. Reallocation of funds over 10 percent need to be approved by GCF.

The recipient's responsibility

When GCF has granted a grant, the recipient needs to send documentation that it is a non-profit organization.

The recipient is responsible for their own accounting and payment of all tax and social security contributions, fines, or any other charges. GCF shall not under any circumstances be responsible for paying taxes, social security contributions and insurance pertaining. However, should GCF be liable to pay any such taxes and fees, the recipient shall compensate GCF for such payments.

Reports, accounts, and other relevant documentation shall remain available to GCF for a period of a minimum of 7 years after the final disbursement.

In the project's communication, GCF must be mentioned as a partner/financier.

The recipient shall administer the grant to prevent corruption and agrees to undertake rapid legal measures to stop, investigate and charge any party suspected on good grounds of corruption or other wilful misuse of resources.

The grant may not be used for financial crimes or acts. By financial crime is meant, among other things, financing of terrorist activities, corruption, and money laundering.

When carrying out the project, the recipient must follow ethical principles and good research practice, as well as meet regulatory requirements and comply with applicable laws and regulations.

If several parties are applying together

The main applicant responsibility

- to have the required authority to represent other project parties regarding the project in relation to GCF
- to coordinate the project
- to keep the project agreement and the approval of all project parties in original
- to transfer GCF grant to other beneficiaries in accordance with the decision
- to prove on request how each payment has been distributed between beneficiaries
- to report during the project period in accordance with GCFs decisions and instructions
- that GCF is mentioned as a partner/financier in the project's communication
- to immediately pass on GCFs decisions to other project parties

Payment provision

If a grant is granted, the recipient needs to provide official documentation verifying the full name of the account holder, account number and Swift/BIC code. This can be a bank-issued document or a print-screen of the organizations account information.

GCF will then transmit the grant to recipient in two instalments, per year, according to the following schedule:

- First payment 80 percent of the annual budget will be done when both parties have signed this agreement.
- Second payment 20 percent of the annual budget and after the report requirements have been fulfilled.
- GCF will transmit the grant to the recipient after an invoice/request from the recipient. Invoice/requested to Stiftelsen Global Challenges Foundation, with net 30-day payment terms is sent to invoices@globalchallenges.org.

The parties may agree on a different payment plan than above. If this is done, it will be written into the agreement.

In case of reasonable doubt regarding compliance from the recipient with a provision in the project (in a qualitative and/or quantitative sense), GCF has the right to deviate from this schedule.

If the invoices/requisitions have not been received within the prescribed time, the grant will be returned to GCF without special notice being given.

GCF may decide that a grant granted shall not be paid in full or in part if the organization who applied for it or received the grant has provided incorrect information or in any other way has caused the grant to be granted incorrectly and the conditions for the grant are not met.

The recipient undertakes to repay the grant received if the report has not been submitted within the prescribed time, if the agreement is not fulfilled to a significant extent.

Reporting requirements

The recipient agrees to deliver the documents below to GCF. GCF will respond within 30 days to the recipient if the reports are not considered satisfactory.

The recipient is responsible for a financial report being delivered each year if the grant applied for is over SEK 200 000 for the entire period. The report must be made 1 month after each project year, where the outcome is compared against the budget. Any deviations need to be commented on. Project activities are divided into project years in twelve months. If it is a multi-year project the next project year begins the month after the previous project year expired. Financial reports need to be signed by an authorized person.

A report directly from the ERP system can be used if there is a specific cost centre or project for this grant.

The recipient is also responsible for reporting on the project's development to GCF. A final report must be submitted in connection with the final financial report. Other reporting during the project depends on the nature of the project and is formulated in the agreement between the parties.

Intellectual Property

Any and all intellectual property rights owned by a party prior to entry into this project and/or created or acquired independently of this project ("Background IPR") shall remain owned by that party.

This project is for the common good and may lead to publicly accessible documents. The intellectual property rights belong to the author(s) if published by GCF the author(s) will be acknowledged. GCF is granted a non-exclusive, personal, royalty-free licence to freely use and publish all material, reports, research, and work through this project, during the term and after the expiration of this project. The materials delivered may freely be utilized by the GCF as background material for further studies or for additional analyses.

The recipient is free to publish their work in peer-reviewed academic journals or otherwise but need to notify GCF before such publication to agree on how GCFs support should be acknowledged, and how to best synchronize with potential publication plans of GCF.

GCFs Data Protection Policy- (länka till vår policy när denna information läggs ut)

Special provisions

No offer, gift or payment, consideration or benefit of any kind that would or could be construed as an illegal or corrupt practice shall be accepted, either directly or indirectly, as an inducement or reward for the award or execution of contracts financed within the Project. Recipient agrees to refrain from offering any gifts or benefits to employees of GCF.